

Preparing for Your Interview

to prepare you for your upcoming virtual interview.

DECIEM is committed to providing you with a beautiful candidate experience. Please explore the following document for some helpful tips

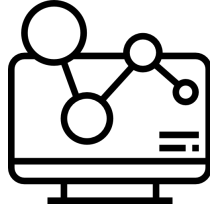
Know the Job. Know the Company.

Take the time to **review** the job posting and **explore** the DECIEM website. Try to think of potential **examples** from your **past work experience** that relate to the necessary skills of the job description. Knowledge is a great asset!



Test your Technology.

Avoid technical glitches by **testing** your equipment **prior** to the virtual interview. Download the conference link to test for internet connectivity, audio, and video. If you are having technical difficulties, **reach out** to the Recruiter or Hiring Manager prior to the interview rather than leaving them waiting.



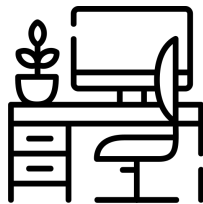
We Understand.

There may be children, pets, and family members in the background. Try to find an area with **minimal distractions**.



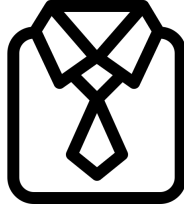
Location. Location. Location.

Choose a location with plenty of **natural light** & with the light source behind your computer or camera. If using a mobile phone, **prop it up** rather than hold it in your hand.



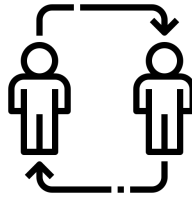
Dress for Success.

Dress as you would for an in-person interview. Strive to showcase the **best version of yourself**.



Be Engaged.

We want to get to know you! During the introductions, take this as an opportunity to sell your **accomplishments, skills, and qualities**. Dedicate your **full attention** during the interview.



Have Fun!

Interviews can be stressful – don't let your nerves get in the way. Have **fun!!**



Additional Interviewing Tips

Behavioural Interview Questions

- **Practice** makes perfect! Preparing well thought out answers to questions will help you stay **focused** when answering questions. You want to be able to clearly explain the **SITUATION, TASK, ACTION,** and **RESULT** when asked a behavioural interview question. It's important to be **honest** with your answers.



Listen and Stay on Task

It's important to **listen** to the interviewer – they are giving you important information, either directly or indirectly. After you hear a question, take a **moment** to think about your answer before answering! It's important to be **clear** and **concise** – avoid rambling and speaking without a clear vision.



Have the Right Attitude

When questions are being asked, show **confidence**, **professionalism**, and **modesty**. Attitude can play a key role in your interview success.



Show Who You Are!

Be **authentic** and remember to **relax**. Be confident in the skills and qualities you bring to the table. Be **excited** to share your experience and let your **personality** shine through!



Have Questions Prepared for the Hiring Manager

It's important for you to investigate if this opportunity is right for you as well. Asking questions allows you to get **more information** about the position, team, or organisation!

